

TOR FoodSTART+ Steering Committee

The general responsibility of the Steering Committee is to **provide over-all direction, guidance and necessary coordination among stakeholders, and have the authority to review completed activities and expenditures and approve the Programme's proposed annual workplans and budgets.**

Specific responsibilities

1. Review and make recommendations on the structure and functioning of the FoodSTART+ Program and review justifications for any deviations from the proposals and structure and functioning of the Program, presented by Project Coordinator.
2. Provide oversight and review of FoodSTART+ financial management, based on financial report from Project Coordinator
3. Support a proactive approach by FoodSTART+ towards developing new and innovative partnerships in fulfillment of the project objectives and review status of existing partnerships
4. Be a conduit for and promote FoodSTART+ within national and regional arenas and especially within partner organizations
5. Promote collaborative linkages with other IFAD funded projects and support synergies with other donors in pursuit of FoodSTART+ goals through capturing donor intelligence, representing FoodSTART+ in national and regional forums and meetings and contributing to proposal development.

Composition

The Steering Committee will be chaired by CIP and will include representatives from partner institutions in participating countries, regional expertise, as well as CIAT.

Specifically, the composition will be as follows:

- 2 from IFAD country offices where FoodSTART+ is implemented
- 1 national researcher/development practitioner from FoodSTART+ target countries (excluding the ones already represented by the IFAD country office) and associated with IFAD-supported investment projects (nominated by the Investment Project)
- 2 from the CG Centers (CIP + CIAT)
- 1 from the CGIAR Research Program on Roots, Tubers and Bananas (RTB)
- The Project Coordinator, who will act as Committee Secretary

Conditions of membership of Steering Committee

1. Membership of the Steering Committee is for the period of the current project, until December 2018, or a date that is mutually agreed by the SC.
2. Members agree to participate in periodic Steering Committee meetings (not more than 1 face-to-face annually, and at least 1 virtual/skype call mid-year). FoodSTART+ is responsible for travel and lodging expenses of SC members attending the annual meeting.
3. Depending on the circumstances, individual Steering Committee members may also be invited to particular events, according to their availability and the nature of the meeting. The other functions can be exercised as part of the wider responsibilities of the participating SC members and via email communication.
4. Location of SC meetings will be held in participating countries on a rotating basis.